CROSS-REGISTRATION PROCEDURES
FOR NON-BOSTON UNIVERSITY STUDENTS
Fall 2011

- Incoming students should obtain a Cross-Registration Petition from their home institution or from the Boston University Registrar’s Office (881 Commonwealth Avenue, Second Floor).

- The completed Cross-Registration Petition must be signed by your home school advisor or dean, and by the BU course instructor.

- The signed Cross-Registration Petition must then be submitted to the Boston University Registrar’s Office for official registration. Once registered, you will be mailed a part-time Boston University identification card.

- A copy of the petition must be submitted to your home institution as well.

- **Policy:** Both full-time and part-time degree candidates are eligible to cross-register from the following institutions: Boston College, Brandeis University, Tufts University and Hebrew College.

  - Students may cross-register for only one course per semester.
  - Cross-registration is not available during summer semesters.
  - Students will be charged by their home institution.
  - Grades will be forwarded from Boston University to the home institution.

**Important Dates for Standard Courses**

First Day To Register: …………………………… Tuesday, September 6th, 2011
Last Day To Register: …………………………… Monday, September 19th, 2011

For Important course information, check the Office of the University Registrar website at www.bu.edu/reg

*Students from the Massachusetts Institute of Technology who are majoring in Economics or Political Science may cross-register for African-American Studies only.

*Students wishing to cross-register for a course in the Graduate School of Management (GSM) must meet with a GSM representative for accreditation verification and registration. Contact: Steve Davidson at (617) 353-2675 or sdavids2@bu.edu

*Students wishing to cross-register for a course in the School of Public Health (SPH) must contact an SPH representative for registration approval. Contact: Chris Paal at (617) 638-4963 or cpaal@bu.edu